

**UNAPPROVED MINUTES
CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission
Date of Meeting: October 4, 2004
Place of Meeting: Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.

I. Call to Order Chairperson Munzel called the meeting to order at 7:00 PM

II. Flag Salute The Chair led the Commission in the Pledge of Allegiance

III. Roll Commissioners Present: Gray, Krommenhock, McGuire, Munzel, Serena and Tuason

Commissioners Absent: Gill, Ku and Leonard

City Staff Present: Blair King, Assistant City Manager; Kim Duncan, Junior Planner; Kerrilyn Ely, Recreation Services Supervisor; Troy Fujimoto, Acting Associate Planner; James Lindsay, Acting Planning Manager; Kathleen Yurchak, Recreation Services Supervisor; Lisa Ciardella, Recording Secretary

City Council Liaison Present: Council Member Polanski

IV. Alternates Alternates Gray and Serena were seated.

V. Agenda MOTION to approve the agenda for October 4, 2004, as submitted.
M/S: McGuire/Tuason
Ayes: (6) Gray, Krommenhock, McGuire, Munzel, Serena and Tuason
Absent: (3) Gill, Ku and Leonard

VI. Minutes MOTION to approve the minutes from the September 13, 2004, meeting as submitted.
Ayes: All Ayes
Absent: (3) Gill, Ku and Leonard

VII. Citizen's Forum Jim Foran, residing on Camille Circle in San Jose, from the Open Space Authority, reported that the City of Milpitas has 20% funds to be used for creation of local open space. He stated that there is a policy that if the money stays in the account for 10 years with no plan they may take the money back. He would like to talk to the commission further about using the money. Commissioner McGuire replied that the money may not be used on the Adobe Building, but it may be used on the grounds. At the request of Chairperson Munzel, this item will be placed on the agenda for a future meeting.

VIII. Announcements/Correspondence

Kathleen Yurchak, Recreation Services Supervisor made the following announcements:

- On October 1, 2004, five Stay and Play sites participated in "Extreme Duck, Duck Goose" games to qualify for Nickelodeon Let's Just Play grant.
- The last Cultural Arts Support Program (CASP) event for the FY 2003/2004 funding cycle was held on Saturday, October 2, 2004, at the Community Center. Bay Area Showcase Chorus held their "A

Cappella For All Ages” workshop with 30 attendees and then performed a concert for an audience of 85 guests. The FY 2004/2005 CASP grant recipients will begin performing in December.

- The Harvest Festival and California Arts Day is being held on Saturday, October 16, 2004, at Cardoza Park from 11:00 AM-4:00 PM. This new event will feature entertainment, pie eating and scarecrow building contests, a pumpkin patch, train rides, food booths and Farmers Market vendors. In addition, California Arts Day will be celebrated with information from Milpitas’ art organizations, the annual Poster Contest and the Corniest art contest organized by the Arts Commission will also be a part of the event.
- The Senior Center interior renovations are almost complete. The Nutrition staff has moved into their new offices, the kitchen should be completed and ready to be moved into by the end of this week. The game room and rest rooms should be completed by the end of October and the reception area will be the last phase and that should be completed by the beginning of December.

IX. Old Business

- 1. Schedule June 2005 meeting and park tour of Parks, Recreation and Cultural Resources Commission (Kathleen Yurchak, Recreation Services Supervisor)**

The Commission unanimously decided to hold their June 2005 meeting on June 11, 2005, for their meeting and park tour.

X. New Business

- 1. Youth Sports Grant Assistance – Milpitas National Little League South (Kerrilyn Ely, Recreation Services Supervisor)**

On June 1, 2004, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2004-2005-budget year. Included in the Commission’s packet for review and consideration are two (2) Individual Youth Sports Assistance requests and two (2) Organizational Youth Sports Assistance Fund requests.

One Individual Youth Sports Assistance Fund Application was received from Nastassia A. Hamor, requesting \$500 to offset the cost of competing in the Outdoor In-Line Skating Competition Trophee Des 3 Pistes in France, March 23-30, 2005.

This application falls within the guidelines, under section, “Funding consideration will be given”, page 3, item #4 states; “As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence additional expenses.”

Nastassia A. Hamor was in attendance at the meeting to answer any questions of the Commission.

Commissioner McGuire asked if this is like speed skating. Ms. Hamor responded that yes it is.

Commissioner Tuason asked how she handles her schooling while she is gone for such a long period of time. Ms. Hamor responded that she balances it all out.

MOTION to recommend to City Council funding Nastassia A. Hamor \$500 to offset the cost of competing in the Outdoor In-Line Skating competition Trophée Des 3 Pistes in France, March 23-30, 2005.

M/S Krommenhock/McGuire

All Ayes

Absent: (3) Gill, Ku and Leonard

One (1) Individual Youth Sports Assistance Fund Application was received from Randy Zappia, requesting \$150 to offset the cost of competing in the BMX Blackjack National in Reno, Nevada on September 3-5, 2004.

This application falls within the guidelines, under section, "Funding consideration will be given", page 3, item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence additional expenses."

Randy Zappia was in attendance at the meeting to answer any questions of the commission. He stated that he won 2nd place in the event and brought his trophy that he received to show the Commission.

MOTION to recommend to City Council funding Randy Zappia \$150 to offset the cost of competing in the BMX Blackjack National in Reno Nevada on September 3-5, 2004

M/S Gray/Tuason

All Ayes

Absent: (3) Gill, Ku, and Leonard

One (1) Organizational Youth Sports Assistance Fund Application was received from PAL Soccer, requesting \$1,000 to offset the unexpected seasonal cost of purchasing field striping equipment and paint supplies for the use and practice on City fields. During previous soccer seasons Park Services would "burn" soccer field lines, but ceased this practice in 2004 due to staff time impacts, player safety concerns and turf preservation.

This applicant meets the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, "Funding consideration will be given", page 2, and item #3 states; "To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance".

Vice-Chair Rudy Diaz was in attendance to answer any questions of the Commission.

Commissioner Tuason asked how long PAL Soccer has been applying for the Organizational Youth Sports Assistance Fund. Mr. Diaz responded that they have been applying for it for a few years. Mr. Diaz explained that they will now be spray painting the fields and need the equipment to do so.

MOTION to recommend to City Council funding PAL Soccer \$1000 to offset the cost of purchasing field striping equipment and paint supplies for the use and practice on City fields.

M/S McGuire/Serena
All Ayes
Absent (3) Gill, Ku and Leonard

One (1) Organizational Youth Sports Assistance Fund Application was received from Southpawprep, requesting \$980 to offset the cost of purchasing video equipment to tape player and team skills, practices and games.

This applicant meets the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, "Funding consideration will be given", page 2, and item #3 states; "To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance".

Ralph Fields was in attendance at the meeting to answer any questions of the commission. In attendance with him were also a couple of his players who helped write the grant.

MOTION to recommend to City Council funding Southpawprep \$980 to offset the cost of purchasing video equipment to tape player and team skills, practices and games.

M/S McGuire/Serena

Ayes: (5) Krommenhock, McGuire, Munzel, Serena and Tuason

Absent: (3) Gill, Ku and Leonard

Abstain: (1) Gray

**2. Proposed Park Areas related to the Elmwood Residential Development.
(Troy Fujimoto, Acting Associate Planner)**

KB Home is proposing to improve 4± acres of the Hetch Hetchy right-of-way and create approximately 6.65 acres of new public park area with their development proposal to construct 683 homes on approximately 29 acres along both sides of South Abel St. The applicant is currently in lease negotiations with the San Francisco Public Utilities Commission staff and is seeking preliminary feedback from the PRCRC on the level and type of park improvements being proposed on the Hetch-Hetchy right-of-way and on the west of South Abel Street. Details of the proposed new park around the O'Toole Elms and a concept for a historic interpretive display will be presented at the PRCRC's November meeting.

Blair King, Assistant City Manager said that the parks element of this development would be presented to the PRCRC. One part will be this evening for input and the 2nd part will be at the November meeting and then it will go on for approval.

In 2002 the City of Milpitas discussed with the county the amendment of the Redevelopment plan. Milpitas would buy land and develop it. Six and a half acres would meet our standards and the municipal code.

In June of 2003 the City Council agreed to an idea in concept. Since then KB, the county and the City have been working together. The area also includes land owned by San Francisco Water, which limits what can be put on the land.

Troy Fujimoto, Acting Associate Planner, introduced the applicant team to the Commission. The applicant team would like to get ideas of the amenities from the Commission. The space will include 14 acres of public and private open

space. The Hetch-Hetchy area will include a trail with benches and tables, two half-court basketball courts, barbeque areas, two tennis courts, open lawn, sand volleyball court and horseshoe pits. The area closer to Abel will include a tot lot, drinking fountains and benches. The whole area will also be enclosed by an 18 foot wall.

Commissioner McGuire stated that if a pipe broke under the park area, the city would have to replace whatever was destroyed. Mr. Fujimoto responded that was correct, therefore, items have been picked that are not of great cost to replace.

There will be parking available in one lot and on the street. Council Member Polanski stated that this was adequate parking since this a “gated community” and people will be able to walk to the park.

Commissioner Krommenhock asked if there was going to be any public restrooms. Mr. Fujimoto stated that there are not going to be any public restrooms located at the parks. Commissioners had a concern and felt that there is a real need for restrooms. There was also a concern that neighboring homeowners will be bothered by people utilizing the parks that will want to use their restrooms in their homes. People urinating in the bushes at the park, was also a concern of the Commissioners. The Commissioners want to make a recommendation to the City and also to the developer to include public restrooms at the park.

Chairperson Munzel questioned the placing of picnic tables in the middle of the grass area without any shade. The development team responded that they cannot place trees there because of the pipeline, but some of the picnic tables do have shade structures.

Commissioner McGuire inquired where the children living in this development would go to elementary school. Mr. Lindsay responded that they would attend Pearl Zanker Elementary School.

Thus far, the suggestions of the Commissioners are to have public restrooms and more shade structures for the picnic tables.

XII. Staff Reports

- Blair King reported that benches are being added to several parks and details are included in the 2004 Parks Log.

XIII. Liaison Reports

1. City Council

Council Member Polanski reported the following:

- The City Newsletter has been mailed out to all citizens and included in it is an “Ethics First” pamphlet.
- The City Council approved the “City Council Handbook” which includes its policies and procedures. It is available to view on the City’s website.
- She attended the League of California Cities Conference. It included an ethics panel on adopting a values based code of ethics. She is proud of the of the Ethics Code that the City of Milpitas has developed and the City has been receiving calls from all over the US about our code.
- The conceptual design of the Milpitas Sports Center has been approved.

- Two applications for the Planning Commission have been received and the deadline has been extended.
- Two people have been assigned to the Ethic Committee
- A time capsule contest has begun and the deadline to make submissions is November 15, 2004. It will include items from 2004.

2. Community Advisory Commission (CAC)

None

3. Senior Advisory Commission (SAC)

None.

4. Planning Commission

Commissioner Tuason reported that 216 Senior and multi-family units have been approved.

5. Youth Advisory Commission (YAC)

Kerrilyn Ely reported that the YAC has approved their calendar for the year. A sub-committee has been formed to plan their events. Norman Hall was elected Chairperson of the Commission.

6. Milpitas Historical Society

The Milpitas Historical Society will begin publishing their newsletter again.

7. Arts Commission

Commissioner Krommenhock reported that the Commission is working on a policy that 1 ½% of city projects goes to the arts. They are developing a public arts master plan.

8. Alviso Adobe Sub-committee (Commissioner Gill, McGuire, Munzel)

None.

XIV. Future Agenda Items

Open Space Authority.

XV. Adjournment

There being no further business, the Chair adjourned the meeting at 8:30 PM to the next scheduled meeting on November 1, 2004, at the Milpitas City Hall Committee Room.